

Pack to Give Back Harvesters Holiday Boxes



HOW TO CREATE A SignUpGenius FOR COLLECTING HOLIDAY BOX ITEMS

Visit www.SignUpGenius.com to get started!

STEP ONE: After you've created a profile, select 'Create a Sign Up' and the first step is 'DESIGN'

- From there, you'll input the 'Title of Sign Up' = ex. Holiday Boxes for Harvesters
- You'll also insert the name of your 'Group' or Company
- There are many 'Theme Designs', we like 'Food Donations'


Create a Sign Up — Holiday Boxes for Harvesters

Design Slots Settings Publish [Back to Classic Builder](#)

Title of Sign Up

Group +

Theme Design Food Donations ✎



Insert Name of Your Group

Holiday Boxes for Harvesters

Please select which and holiday side items you will be donating and how many. 📝

Related files: 📎

Created by: Lauren Hughes 📎

[Save](#)

STEP TWO: The next step is 'SLOTS'

- You will create nine slots (one at a time) for the ten items that go in a Holiday Box (2x green beans)
- You will indicate the number you are collecting or the number of boxes you plan to make (double the green beans)

The screenshot shows the 'Create a Sign Up' interface for 'Holiday Boxes for Harvesters'. The 'Slots' tab is active, showing a list of items to be collected. The 'Sign Up End Date' is set to 11/30/2019. A '+ Add Slots' button is visible. The list of items includes 16 oz Canned Corn (25), 16 oz Canned Green Beans (50), Box of Instant Mashed Potatoes (25), Packet of Gravy Mix (25), Box of Stuffing (25), 16 oz Canned Cranberry Sauce (25), Small Box of Cornbread Mix (25), Can of Cream of Mushroom Soup (25), and 16 oz Canned Sweet Potatoes (25). Each item has edit and delete icons. A 'Save and Continue' button is at the bottom.

Create a Sign Up — Holiday Boxes for Harvesters

Design **Slots** Settings Publish [Back to Classic Builder](#)

Format Slots Only ✎

Sign Up End Date 11/30/2019 [+ Add Slots](#)

Available Slot ✎	↑↓	✎
16 oz Canned Corn (25)		✎ ✕
16 oz Canned Green Beans (50)		✎ ✕
Box of Instant Mashed Potatoes (25)		✎ ✕
Packet of Gravy Mix (25)		✎ ✕
Box of Stuffing (25)		✎ ✕
16 oz Canned Cranberry Sauce (25)		✎ ✕
Small Box of Cornbread Mix (25)		✎ ✕
Can of Cream of Mushroom Soup (25)		✎ ✕
16 oz Canned Sweet Potatoes (25)		✎ ✕

[Save and Continue](#)

STEP THREE: The next step is 'SETTINGS'

- We didn't make any adjustments to their automated settings

The screenshot shows the 'Settings' tab of a sign-up creation interface. The page title is 'Create a Sign Up — Holiday Boxes for Harvesters'. The left sidebar contains navigation icons for Sign Ups, Groups, Messages, Reports, Tools, and Collect. The main content area has tabs for Design, Slots, Settings (active), and Publish, with a 'Back to Classic Builder' link. Under 'Ask Participants For:', there are three items: 'Name' (Required), 'Email' (Required), and 'Comment' (Optional). A '+ More' button is below. A note states: 'Note: Only name and comment are seen by participants.' Below this is the 'Preferences' section with sub-tabs: General Settings (active), Notifications, Restrictions, and Integrations. Under 'General Settings', there are three options: 'Allow people to "swap" slots with each other' (checked), 'Remove ads on this sign up' (with a 'Learn More' link), and 'Remove the SignUpGenius branding from all sign up pages. Enterprise' (with a 'Learn More' link). A green 'Save and Continue' button is at the bottom.

STEP FOUR: The last step is 'PUBLISH'


Create a Sign Up — Holiday Boxes for Harvesters

Design Slots Settings **Publish** [Back to Classic Builder](#)

Ready to Publish?
That's a genius sign up, Lauren ! Publish it to see options to invite participants, or save a draft to finish later.

Publish Save Draft

Sign Up Preview Participant Form Preview



Available Slot

16 oz Canned Corn (25)	Sign Up
16 oz Canned Green Beans (50)	Sign Up
Box of Instant Mashed Potatoes (25)	Sign Up
Packet of Gravy Mix (25)	Sign Up
Box of Stuffing (25)	Sign Up
16 oz Canned Cranberry Sauce (25)	Sign Up
Small Box of Cornbread Mix (25)	Sign Up
Can of Cream of Mushroom Soup (25)	Sign Up
16 oz Canned Sweet Potatoes (25)	Sign Up

Submit and Sign Up

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WHAT THE USER SEES:

- Your colleagues will not need to make a profile or log in to sign up for the donations they're bringing

OUR SKILLED SURGEONS ARE THE LASIK EXPERTS.
LASIKPLUS NOW AS LOW AS \$250 PER EYE*
*See website for details

SCHEDULE YOUR FREE LASIK CONSULTATION

LasikPlus

[← Back to Holiday Boxes for Harvesters](#)

Sign Me Up

Available Slot	My Comment	Quantity
16 oz Canned Corn	<input type="text"/>	12 <input type="text"/>

Name

Email

[Already have a SignUpGenius account? Login](#)

By signing up, you agree to the SignUpGenius [Terms of Service](#) and [Privacy Policy](#).

